**Delaware County Board of Developmental Disabilities**

**Board Meeting Minutes**

**March 14, 2024**

**Call to Order**

Board President, Louis Borowicz called the meeting of the Delaware County Board of Developmental Disabilities to order at 6:30 p.m. on Thursday, March 14, 2024.

**Roll Call**

Members present: Louis Borowicz, David Moser, and Ted Klecker

Members present remotely: Dana Lehman

Members absent: Howard Heffelfinger, Kim Pirie, Michael Fulton

RESOLUTION 24-03-01

David Moser moved to excuse Howard Heffelfinger and Michael Fulton from the March 14, 2024 Board meeting. Ted Klecker seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; David Moser, yes; Ted Klecker, yes; Dana Lehman, yes. The motion carried.

**Introductions**

Superintendent, Kristine Hodge introduced new Payroll Specialist, Deb Faulkner and new SSA Emmanuel Massaquoi. Deb and Emmanuel shared information about themselves and their previous work experience with the Board.

**Public Comments**

None

**Approval of Minutes**

RESOLUTION 24-03-02

Ted Klecker moved to approve the minutes from the February 8, 2024 Board Meeting as presented. David Moser seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; David Moser, yes; Ted Klecker, yes; Dana Lehman, yes. The motion carried.

**Approval of Financial Reports**

RESOLUTION 24-03-03

Senior Director of Operations and Finance, Amy Funk reviewed the February 2024 financial reports. David Moser moved to approve the list of February expenditures and the financial reports as submitted. Ted Klecker seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; David Moser, yes; Ted Klecker, yes; Dana Lehman, yes. The motion carried.

**Ethics Council Report**

The Ethics Council met at 6:15 p.m. to review 1 staff request and 2 direct service contracts for potential conflicts. The Council found that no conflicts currently exist with the staff requests or entities submitted for review: Blossom Pediatric Therapy Partners, LLC and Sidney Hammer Speech Language Pathologist, LLC.

RESOLUTION 24-03-04

Ted Klecker moved to approve the Ethics Council Report as presented. David Moser seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; David Moser, yes; Ted Klecker, yes; Dana Lehman, yes. The motion carried.

**New Business - Board Action Items**

1. Developmental Disabilities Awareness Month Proclamation

RESOLUTION 24-03-05

David Moser moved to adopt the Developmental Disabilities Awareness Month Proclamation. Ted Klecker seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; David Moser, yes; Ted Klecker, yes; Dana Lehman, yes. The motion carried.

1. Memorandum of Understanding with Helpline Crisis Engagement Coordination

RESOLUTION 24-03-06

Ted Klecker moved to authorize the Superintendent to sign the memorandum of understanding with Helpline Crisis Engagement Coordination. David Moser seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; David Moser, yes; Ted Klecker, yes; Dana Lehman, yes. The motion carried.

1. Revised DCBDD Committees Policy

RESOLUTION 24-03-07

David Moser moved to approve the revised DCBDD Committees policy as presented. Ted Klecker seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; David Moser, yes; Ted Klecker, yes; Dana Lehman, yes. The motion carried.

1. Revised Leadership Development Program Policy

RESOLUTION 24-03-08

Ted Klecker moved to approve the revised Leadership Development Program policy as presented. David Moser seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; David Moser, yes; Ted Klecker, yes; Dana Lehman, yes. The motion carried.

1. Revised Ohio Military Leave Policy

RESOLUTION 24-03-09

David Moser moved to approve the revised Ohio Military Leave, now titled Ohio Family Military Leave policy as presented. Dana Lehman seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; David Moser, yes; Ted Klecker, yes; Dana Lehman, yes. The motion carried.

1. Revised Smoke-Free Workplace Policy

RESOLUTION 24-03-10

David Moser moved to approve the revised Smoke-Free Workplace, now titled Tobacco-Free Workplace policy as presented. Ted Klecker seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; David Moser, yes; Ted Klecker, yes; Dana Lehman, yes. The motion carried.

1. Revised Wellness Policy

RESOLUTION 24-03-11

Ted Klecker moved to approve the revised Wellness policy as presented. David Moser seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; David Moser, yes; Ted Klecker, yes; Dana Lehman, yes. The motion carried.

**Department Reports**

*Enrollment and Personnel*

Superintendent Kristine Hodge reviewed the February 2024 Enrollment and Personnel reports.

**Adjournment**

RESOLUTION 24-03-12

David Moser moved to adjourn the meeting. Ted Klecker seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; David Moser, yes; Ted Klecker, yes; Dana Lehman, yes. The motion carried. The meeting adjourned at 6:52 p.m.

Respectfully submitted,



Jennifer Bianchi

Executive Assistant