**Personnel and Programs Committee Meeting Minutes**

**Tuesday, October 3, 2023**

**Call to Order**

Howard Heffelfinger, Chairperson of the Personnel and Programs Committee, called the meeting to order at 4:30 p.m. on Tuesday, October 3, 2023.

**Roll Call**

Members present: Howard Heffelfinger and Ted Klecker

Members absent: Kim Pirie

Others present: Kristine Hodge, Superintendent; Amy Funk, Senior Director of Operations and Finance; Tina Overturf, Senior Director of Programs and Services; Allison Walters, Director of Human Resources; Chase Waits, Director of Communications and Community Engagement; and Jennifer Bianchi, Executive Assistant

**Public Comments**

None.

**Approval of Minutes**

Ted Klecker moved to approve the minutes from the September 14, 2023 Personnel and Programs Committee meeting as presented. Howard Heffelfinger seconded the motion. The motion carried.

**Executive Session**

Ted Klecker moved that the Committee enter into executive session for the purpose of ORC 121.22 (G) (1): to consider the continued employment of a public employee or official and to consider the compensation of a public employee or official. Howard Heffelfinger seconded the motion. The roll call vote was as follows: Howard Heffelfinger, yes; Ted Klecker, yes.

The Committee entered into executive session at 4:31 p.m.

The regular meeting of the Committee reconvened at 4:47 p.m.

**Action Items**

***Personnel***

* 2024 Agency and Board Meeting Calendar

Ted Klecker moved to recommend that the Board approve the 2024 agency and Board meeting calendar. Howard Heffelfinger seconded the motion. The motion carried.

* Rescind Substitute Office Assistant Position

Ted Klecker moved to recommend that the Board rescind the Substitute Office Assistant position. Howard Heffelfinger seconded the motion. The motion carried.

***Programs***

* Core Team Contract ABC Therapies, Inc.

Ted Klecker moved to recommend that the Board approve the Core Team contract for ABC Therapies, Inc. Howard Heffelfinger seconded the motion. The motion carried.

* Core Team Contract Keller Speech Therapy, LLC

Ted Klecker moved to recommend that the Board approve the Core Team contract for Keller Speech Therapy, LLC. Howard Heffelfinger seconded the motion. The motion carried.

* Core Team Contract Let’s Talk, LLC

Ted Klecker moved to recommend that the Board approve the Core Team contract for Let’s Talk, LLC. Howard Heffelfinger seconded the motion. The motion carried.

* Core Team Contract Petras Pediatric Rehab, LLC

Ted Klecker moved to recommend that the Board approve the Core Team contract for Petras Pediatric Rehab, LLC. Howard Heffelfinger seconded the motion. The motion carried.

* Core Team Contract Professional Speech Services, Inc

Ted Klecker moved to recommend that the Board approve the Core Team contract for Professional Speech Services, Inc. Howard Heffelfinger seconded the motion. The motion carried.

* Core Team Contract Sensory Solutions, LLC

Ted Klecker moved to recommend that the Board approve the Core Team contract for Sensory Solutions, LLC. Howard Heffelfinger seconded the motion. The motion carried.

* Core Team Contract Something to Say, LLC

Ted Klecker moved to recommend that the Board approve the Core Team contract for Something to Say, LLC. Howard Heffelfinger seconded the motion. The motion carried.

* Superintendent Development Plan

Ted Klecker moved to recommend that the Board approve the Superintendent Development Plan. Howard Heffelfinger seconded the motion. The motion carried.

**Discussion Items**

* Superintendent Evaluation

The Committee discussed the Superintendent evaluation process. The Superintendent will email her evaluation by November and the Board President will issue to the Board in December.

* Funding Modernization Update

The Committee discussed the funding modernization communications that went out to families and providers.

**Adjournment**

Ted Klecker moved to adjourn the meeting. Howard Heffelfinger seconded the motion. The motion carried. The meeting adjourned at 5:08 p.m.

Respectfully submitted,

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Executive Assistant