**Delaware County Board of Developmental Disabilities**

**Board Meeting Minutes**

**October 12, 2023**

**Call to Order**

Board President, Louis Borowicz called the meeting of the Delaware County Board of Developmental Disabilities to order at 6:30 p.m. on Thursday, October 12, 2023.

**Roll Call**

Members present: Louis Borowicz, David Moser, Ted Klecker, Howard Heffelfinger, Dana Lehman and Kim Pirie

Members absent: Dennis Mowrey

RESOLUTION 23-10-01

Howard Heffelfinger moved to excuse Dennis Mowrey from the October 12, 2023 Board meeting. Dana Lehman seconded the motion. The motion carried.

**Public Comments**

Cory Guidon, Megan McDonnell, and Allison Young, and Stacy James addressed the Board regarding the funding modernization changes.

**Approval of Minutes**

RESOLUTION 23-10-02

David Moser moved to approve the minutes from the September 14, 2023 Board Meeting as presented. Kim Pirie seconded the motion. The motion carried.

RESOLUTION 23-10-03

Ted Klecker moved to approve the minutes from the September 29, 2023 Board Meeting as presented. Dana Lehman seconded the motion. The motion carried.

**Approval of Financial Reports**

Senior Director of Operations and Finance, Amy Funk reviewed the September 2023 financial reports.

RESOLUTION 23-10-04

David Moser moved to approve the list of September expenditures and the financial reports as submitted. Ted Klecker seconded the motion. The motion carried.

**Ethics Council Report**

The Ethics Council met at 6:15 p.m. to review nine direct service contracts for potential conflicts. The Council found that no conflicts currently exist with the entities submitted for review: ABC Therapies, Inc.; Keller Speech Therapy, LLC; Let’s Talk, LLC; Petras Pediatric Rehab, LLC; Professional Speech Services, Inc.; Sensory Solutions, LLC; Something to Say, LLC; Sensory Savvy Kids, LLC; and Angelville Healthcare, LLC.

RESOLUTION 23-10-05

Kim Pirie moved to approve the Ethics Council Report as presented. David Moser seconded the motion. The motion carried.

*Personnel and Programs Committee Report*

Committee Chair, Howard Heffelfinger, reported that the committee met on October 3, 2023 and recommends that the Board approve the 2024 Board meeting and holiday calendar, rescind the Substitute Office Assistant position, approve the Core Team contracts for ABC Therapies, Inc., Keller Speech Therapy, LLC, Let’s Talk, LLC, Petras Pediatric Rehab, LLC, Professional Speech Services, Inc., Sensory Solutions, LLC, and Something to Say, LLC; and approve the Superintendent Development Plan.

*Finance Committee Update*

Committee Chair, David Moser, reported that the committee met on October 3, 2023 and recommends that the Board approve the 2024 budget, approve the Core Team contracts for ABC Therapies, Inc., Keller Speech Therapy, LLC, Let’s Talk, LLC, Petras Pediatric Rehab, LLC, Professional Speech Services, Inc., Sensory Solutions, LLC, and Something to Say, LLC; and approve the Medicaid Suplemental appropriation.

**Executive Session**

RESOLUTION 23-10-06

David Moser moved for the Board to enter into executive session for the purpose ORC 121.22 (G)(1): To consider the continued employment of a public employee or official and to consider compensation of a public employee or official. Dana Lehman seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; David Moser, yes; Ted Klecker, yes; Howard Heffelfinger, yes; Dana Lehman, yes; Kim Pirie, yes. The motion carried.

The Board entered into executive session at 7:09 p.m.

The regular meeting of the Board reconvened at 7:32 p.m.

**New Business - Board Action Items**

1. Disability Employment Awareness Month Proclamation

RESOLUTION 23-10-07

Dana Lehman moved to approve the Disability Employment Awareness Month Proclamation. Kim Pirie seconded the motion. The motion carried.

1. 2024 Board Meeting and Holiday Observance Calendar

RESOLUTION 23-10-08

Howard Heffelfinger moved approve the 2024 Board meeting and holiday observance calendar. David Moser seconded the motion. The motion carried.

1. 2024 Budget

RESOLUTION 23-10-09

Howard Heffelfinger moved to set the salary increase at four percent. Ted Klecker seconded the motion. The motion carried.

RESOLUTION 23-10-10

David Moser moved to approve the 2024 Budget as recommended by the Finance Committee. Kim Pirie seconded the motion. The motion carried.

1. Core Team Contract ABC Therapies, Inc.

RESOLUTION 23-10-11

Dana Lehman moved to approve the Core Team contract for ABC Therapies, Inc. as recommended by the Personnel and Programs Committee and the Finance Committee. Ted Klecker seconded the motion. The motion carried.

1. Core Team Contract Keller Speech Therapy, LLC

RESOLUTION 23-10-12

Howard Heffelfinger moved to approve the Core Team contract for Keller Speech Therapy, LLC as recommended by the Personnel and Programs Committee and the Finance Committee. David Moser seconded the motion. The motion carried.

1. Core Team Contract Let’s Talk, LLC

RESOLUTION 23-10-13

David Moser moved to approve the Core Team contract for Let’s Talk, LLC as recommended by the Personnel and Programs Committee and the Finance Committee. Kim Pirie seconded the motion. The motion carried.

1. Core Team Contract Petras Pediatric Rehab, LLC

RESOLUTION 23-10-14

Kim Pirie moved to approve the Core Team contract for Petras Pediatric Rehab, LLC as recommended by the Personnel and Programs Committee and the Finance Committee. Dana Lehman seconded the motion. The motion carried.

1. Core Team Contract for Professional Speech Services, Inc.

RESOLUTION 23-10-15

David Moser moved to approve the Core Team contract for Professional Speech Services, Inc. as recommended by the Personnel and Programs Committee and the Finance Committee. Ted Klecker seconded the motion. The motion carried.

1. Core Team Contract Sensory Solutions, LLC

RESOLUTION 23-10-16

Kim Pirie moved to approve the Core Team contract for Sensory Solutions, LLC as recommended by the Personnel and Programs Committee and the Finance Committee. Howard Heffelfinger seconded the motion. The motion carried.

1. Core Team Contract Something to Say, LLC

RESOLUTION 23-10-17

Ted Klecker moved to approve the Core Team contract for Something to Say, LLC as recommended by the Personnel and Programs Committee and the Finance Committee. David Moser seconded the motion. The motion carried.

1. Medicaid Supplemental Appropriation

RESOLUTION 23-10-18

Kim Pirie moved to approve a supplemental appropriation increasing the Operating Fund (29544046-5365) in the amount of $500,000 as recommended by the Finance Committee. Dana Lehman seconded the motion. The motion carried.

1. OACB Delegate and Alternate Delegate Selection

RESOLUTION 23-10-19

David Moser moved to appoint Louis Borowicz as the OACB Delegate and Kristine Hodge as the OCAB Alternate Delegate. Howard Heffelfinger seconded the motion. The motion carried.

1. Rescind Substitute Office Assistant Position

RESOLUTION 23-10-20

Dana Lehman moved to rescind the Substitute Office Assistant position as recommended by the Personnel and Programs Committee. David Moser seconded the motion. The motion carried.

1. Superintendent Development Plan

RESOLUTION 23-10-21

Kim Pirie moved to approve the Superintendent Development Plan. Howard Heffelfinger seconded the motion. The motion carried.

1. Remote Board Meeting Policy

RESOLUTION 23-10-22

David Moser moved to adopt the Remote Board Meeting policy as recommended by the Personnel and Programs Committee. Dana Lehman seconded the motion. The motion carried.

**Department Reports**

*Enrollment and Personnel*

Superintendent Kristine Hodge reviewed the September 2023 Enrollment and Personnel reports.

**Adjournment**

RESOLUTION 23-10-23

David Moser moved to adjourn the meeting. Kim Pirie seconded the motion. The motion carried. The meeting adjourned at 8:02 p.m.

Respectfully submitted,



Jennifer Bianchi

Executive Assistant