



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

**Delaware County Board of Developmental
Disabilities
Regular Board Meeting
November 10, 2022**

Louis Borowicz
Signer ID: OTJVVFGWG3...
David Moser
Signer ID: T7SOEANFZ4...

Call to Order

Board Vice President, David Moser called the regular meeting of the Delaware County Board of Developmental Disabilities to order at 6:31 p.m. on Thursday, November 10, 2022.

Roll Call

Members present: David Moser, Ted Klecker, Howard Heffelfinger, Dana Lehman, Stephen Finney, and Dennis Mowrey

Members absent: Louis Borowicz

RESOLUTION 22-11-01

Howard Heffelfinger moved to excuse Louis Borowicz from the November 10, 2022 Board meeting. Steve Finney seconded the motion. The motion carried.

Agenda Revision

RESOLUTION 22-11-02

Dennis Mowrey moved to revise the order of action items on the agenda to have the Revised Compensation Schedule go before the All Employee Increases. Howard Heffelfinger seconded the motion. The motion carried.

Introductions

Superintendent, Kristine Hodge introduced Brittany Conn in her new role as SSA Supervisor, new Office Assistant for Programs and Services, Connie Sherer and new SSAs Chip Roberts, Jennifer Harvie, Tiffany Antrim, and Vanessa Martin to the Board. Brittany, Connie, Chip, Jennifer, Tiffany and Vanessa shared information about themselves and their previous work experience with the Board.

Public Comments

Director of Communications and Community Engagement, Chase Waits, reviewed the current annual Strategic Plan and the plan for 2023-2025.

Approval of Minutes

RESOLUTION 22-11-03

Dana Lehman moved to approve the minutes from the October 13, 2022 Board Meeting as presented. Ted Klecker seconded the motion. The motion carried.

Approval of Financial Reports

RESOLUTION 22-11-04

Director of Operations/Business Manager, Amy Funk reviewed the October 2022 financial reports. Steve Finney moved to approve the list of October expenditures and the financial reports as submitted. Dennis Mowrey seconded the motion. The motion carried.



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Ethics Council Report

The Ethics Council met at 6:15 p.m. to review one staff request and 37 direct service contracts for potential conflicts. The Council found that no conflicts currently exist with the staff request or the entities submitted for review: A Brighter Living, LLC; Ability Matters; Achievers Health Care, LLC; Ann-Cecelia Goldin, LLC; Autumn Rose Farm; Boahen Healthcare Services, LTD; Caring and Loving Health Services; Christensen Speech Therapy Services, LLC; Columbus Therapy Associates; Confident Kids Therapy; Cray, Nicole M DBA Ncray, LLC; Dominion Home Health Agency, LLC; Dreamshine at Autumn Lakes; F & R Healthcare Services, LLC; First Word Speech Therapy, LLC; Hattie Larlham Center for Children with Disabilities, DBA ADD; Healthy Connections Home Care and Day Habilitation, LLC; Helping Hands Home Healthcare Agency, LLC; Kidz Kneads, LLC; Let's Talk, LLC; Maggies Care, LLC; MERC Supported Living, LLC; Pathways to Independence to Central Ohio; Pediatric Therapy Partners, LLC; Prina Health Care, LLC; RChoices; Reflektions, LTD; Regina and Company, Inc.; Secure Haven Care, LLC; Sensory Solutions; Simply Speech and Language Therapy, LLC; SJK Music Therapy, LLC; SN Care, LLC; The Learning Spectrum; Tina M McNeal; Vakolane Home Healthcare; and Whole Sisters Music Together, LLC

RESOLUTION 22-11-05

Howard Heffelfinger moved to approve the Ethics Council Report as presented. Ted Klecker seconded the motion. The motion carried.

Personnel and Programs Committee Update

Committee Chair, Howard Heffelfinger reported that the committee met on November 7, 2022 and recommends that the Board approve the 2023-2025 MEORC contract, adopt the Direct Payment Policy, approve the revised compensation schedule, approve the all employee increase, and adopt the Employee Recognition Policy. The committee also discussed the current policy review process and the succession planning for the future of DCBDD.

Building Utilization Committee Update

Committee Chair, Howard Heffelfinger reported that the committee met on November 10, 2022 and discussed the current status of the building as well as the options available to DCBDD.

Finance Committee Update

Committee Chair, David Moser reported that the committee met on November 10, 2022 and recommends that the Board approve the 2023-2025 MEORC contract, adopt the Direct Payment Policy, approve the revised compensation schedule, approve the all employee increase, and adopt the Employee Recognition Policy.

New Business - Board Action Items

A. Nominating Committee for Board Officers

RESOLUTION 22-11-06

Dana Lehman moved to appoint the Ethics Council as the Nominating Committee for the 2023 Board Officers. The Nominating Committee will present the slate of Board Officers at the December Board meeting. Steve Finney seconded the motion. The motion carried.

B. MEORC Contract

RESOLUTION 22-11-07



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Dennis Mowrey moved to authorize the Superintendent to sign and enter into contract with MEORC for 2023-2025 as recommended by the Personnel and Programs and Finance Committees. Howard Heffelfinger seconded the motion. The motion carried.

C. Revised Compensation Schedule

RESOLUTION 22-11-08

Steve Finney moved to approve the revised Compensation Schedule. Howard Heffelfinger seconded the motion. The motion carried.

D. All Employee Increases

RESOLUTION 22-11-09

Dana Lehman moved to approve the all employee increase at four percent. Dennis Mowrey seconded the motion. The motion carried.

E. Direct Payment Policy

RESOLUTION 22-11-10

Dana Lehman moved to adopt the Direct Payment policy as recommended by the Finance and Personnel and Programs Committees. Ted Klecker seconded the motion. The motion carried.

F. Employee Recognition Policy

RESOLUTION 22-11-11

Dennis Mowrey moved to adopt the Employee Recognition policy as recommended by the Finance and Personnel and Programs Committees. Howard Heffelfinger seconded the motion. The motion carried.

G. Revised Attachment A to Direct Services Contract

RESOLUTION 22-11-12

Steve Finney moved to approve the revised Attachment A to the Direct Services Contract. Ted Klecker seconded the motion. The motion carried.

Superintendent Report

Kristine Hodge reported on the following topics: Board Training, Technology First Conference, Trails and Treats, strategic planning, Make a Difference Day, immunization clinic, Hunger Games, Learning Spectrum, HR position updates and vacancies, open enrollment, Board appointments, public health emergency extension, continuity of operations, funding modernization policies, staff forums, local funding model, succession planning, consulting contracts, agency location, statewide meeting updates, appeals, new Health Commissioner named, new DCT Director named, Thanksgiving luncheon for staff, voting site, and facility issues.

Department Reports

Enrollment, Personnel, Communications and Community Engagement, Operations, Programs and Services, and Quality and Project Development

Superintendent Kristine Hodge reviewed the October 2022 Enrollment and Personnel reports, as well as the quarterly Communication and Community Engagement, Operations, Programs and Services, and Quality and Project Development reports.



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Adjournment

RESOLUTION 22-11-13

Steve Finney moved to adjourn the meeting. Ted Klecker seconded the motion. The motion carried.
The meeting adjourned at 7:23 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Jennifer Bianchi". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Jennifer Bianchi
Executive Assistant