



**Delaware County Board of  
Developmental Disabilities**

***Moving Services***

# **Request for Expressions of Interest (ROI)**

***Issue Date: 11.15.2022***

***Submission Deadline: 12.01.2022***

DCBDD intends to shift Moving Services to a Professional Services contract that is guided by the Request of Interest process, effective January 1, 2023.

In accordance with this new direction, DCBDD will be accepting informal Requests of Interest (ROI) for Moving Services.

Scope of Work:

- The Contractor shall be required to provide cost effective, low risk, safe and secure physical move of goods entrusted to them. The physical move is to be completed in a reasonable timeframe and to minimize the inconvenience to the person or persons supported by DCBDD

Applicants are asked to submit the following:

- Statement of Interest and Experience (*2 pages maximum*)
  - Why is the organization interested in the project?
  - What is the organization's experience working on a similar project?
  - How is the organization service(s) or practice(s) relevant to the project?
  - What is the organization's rate structure for this service?
- A copy of bonding and/or insurance policy

Interested organizations are asked to submit the required documents as listed above to [jennifer.bianchi@dcbdd.org](mailto:jennifer.bianchi@dcbdd.org) no later than 3:00 p.m. on December 1, 2022.

Thank you for your interest in supporting the people of Delaware County.