



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

Delaware County Board of Developmental Disabilities

Regular Board Meeting

November 12, 2020

Call to Order

Board President, Louis Borowicz called the regular meeting of the Delaware County Board of Developmental Disabilities to order at 6:30 p.m. on Thursday, November 12, 2020.

Roll Call

Members present: Louis Borowicz, Hoard Heffelfinger, David Moser, Tracie Davies Toot, Stephen Finney, and Ted Klecker

Members absent: Dana Lehman

Excused from Meeting

RESOLUTION 20-11-01

Steve Finney moved to excuse Dana Lehman from the November 12, 2020 Board Meeting. David Moser seconded the motion. The motion carried.

Introductions

Superintendent Kristine Hodge introduced Mollie Driscoll, a Service and Support Administrator, and Hannah Wilson, a Service Coordinator. They told the Board about themselves and their prior work experiences. The Board welcomed Mollie and Hannah.

Public Comments

Anne Flanery recognized the passing of Emily Jean Barger, who provided service to the 169 Board. Anne Flanery, Tina Overturf, Debbie Sonner, Melinda Draper, Jared Zirillo, and Cheryl Smart presented the progress of Strategic Plan.

Approval of Minutes

RESOLUTION 20-11-02

David Moser moved to approve the minutes from the October 8, 2020 Board Meeting. Ted Klecker seconded the motion. The motion carried.

Approval of Financial Reports

RESOLUTION 20-11-03

Jared Zirillo, Director of Operations/Business Manager, reviewed the October 2020 financial reports. Tracie Davies Toot moved to approve the list of October expenditures and the financial reports as submitted. Steve Finney seconded the motion. The motion carried.

Board Committee Updates



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Personnel and Programs Committee

Committee Chairperson, Howard Heffelfinger reported that the committee met on Monday, November 2, 2020. The Committee entered into executive session to discuss the employment of public employees, and the compensation of public employees. Recommendations from the Committee will be stated following the Executive Session on the agenda. The Committee also discussed and agreed to move forward with bringing in a consultant for a compensation plan. The Superintendent's evaluation process has begun.

Ethics Council Report

The Ethics Council met at 6:15 p.m. to review two staff requests fifty-five (55) direct service contracts for potential conflicts. The Council found that no conflicts currently exist with the entities submitted for review: A and B Support Care, LLC; A-1 Nursing Care, Inc.; ABC Therapies, Inc.; Alpha Group of Delaware, Inc.; Andrew Developmental Disabilities Services, LLC; AW Holdings, LLC; Buckeye Therapy Services, LLC; Center for Cognitive and Behavioral Therapy; Christensen Speech Therapy Services, LLC; Cindy's Provider Care, LLC; Close to Home Adult Daycare and Transportation Service; Cornerstone Speech Therapy, LLC; Davbryn Healthcare, LLC; Dominion Home Health Agency, LLC; Dreamshine at Autumn Lakes; Food for Good Thought, Inc.; Hands from Heaven, LLC; Hattie Larlham Center for Children with Disabilities dba ADD; Haugland, Lamarche, and Ramage, LLC; Healthy Life Home Healthcare, LLC; Impact Care Ohio, LLC; Independent Beginnings; Keller Speech Therapy, LLC; Kidz Kneads, LLC; Let's Talk, LLC; Maggie's Care, LLC; New Millennium Home Health, LLC; Nina's Health Care Agency; Pediatric Therapy Partners, LLC; Prina Health Care, LLC; Pro Health Care Services, LTD; ProCare Home Health, LLC; RChoices; Reflektions, LTD; Regina and Company, Inc.; Sensory Solutions; Simply Speech and Language Therapy, LLC; SJK Music Therapy, LLC; SN CARE, LLC; Speak, Learn, Play; Spectrum Therapy, LLC; Spring Home Health Care, LLC; Stonelake Daycare Center, LLC; Sunbury Speech Therapy, LLC; The Learning Spectrum; Treehouse Speech Therapy Services; Trisha's Studios, LLC; Upper Arlington Speech Therapy Services; Vakolane Home Healthcare; ViaQuest Psychiatric and Behavioral Solutions; We Speak; Helping Care, LLC; Mikula Speech-Language Pathology, LLC; Nationwide Children's Hospital; Sojourn Residential Living

RESOLUTION 20-11-04

Howard Heffelfinger moved to approve the Ethics Council Report as presented. David Moser seconded the motion. The motion carried.

Executive Session

RESOLUTION 20-11-05

Steve Finney moved that the Committee enter into executive session for the purpose of ORC 121.22 (G) (1): to consider the continued employment of a public employee or official and to consider the compensation of a public employee or official. Ted Klecker seconded the motion. The



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roll call vote was as follows: Louis Borowicz, yes; Howard Heffelfinger, yes; David Moser, yes; Tracie Davies Toot, yes; Steve Finney, yes; Ted Klecker, yes. The motion carried.

The Board entered into executive session at 6:56 p.m.

The regular meeting of the Board reconvened at 7:38 p.m.

New Business - Board Action Items

A. Nominating Committee for Board Officers

RESOLUTION 20-11-06

Howard Heffelfinger moved to appoint the Ethics Council as the Nominating Committee for the 2021 Board Officers. The Nominating Committee will present the slate of Board Officers at the December Board meeting. Ted Klecker seconded the motion. The motion carried.

B. Administrative Contracts

RESOLUTION 20-11-07

Howard Heffelfinger moved to approve the two-year employment contracts for Melinda Draper, Anne Flanery, Elicia Dumolt, and Jackie Zell. Tracie Davies Toot seconded the motion. The motion carried.

C. 2021 All Employee Increase

RESOLUTION 20-11-08

Ted Klecker moved to approve the all employee increase at three percent. Steve Finney seconded the motion. The motion carried.

D. Pandemic Relief Payment Plan

RESOLUTION 20-11-09

Howard Heffelfinger moved to approve a one-time Pandemic Relief Payment to eligible staff. Ted Klecker seconded the motion. The motion carried.

E. MEORC Contract

RESOLUTION 20-11-10

Steve Finney moved to authorize the Superintendent to sign and enter into contract with MEORC. Tracie Davies Toot seconded the motion. The motion carried.

F. Medicaid Reserve Transfer

RESOLUTION 20-11-11

Steve Finney moved to approve the transfer of funds from the Operating Fund (29552501-5801) to the Medicaid Reserve Fund (29652504-4601) in the amount of \$1,439,000. Ted Klecker seconded the motion.



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G. Letter of Intent from Summit Housing – 121 Ross Street

RESOLUTION 20-11-12

Tracie Davies Toot moved to authorize the Superintendent to sign the letter of intent from Summit Housing for 121 Ross Street. Steve Finney seconded the motion. The motion carried.

H. Letter of Intent from Summit Housing – 111 Shelbourne Forest Way

RESOLUTION 20-11-13

Howard Heffelfinger moved to authorize the Superintendent to sign the letter of intent from Summit Housing for 111 Shelbourne Forest Way. Steve Finney seconded the motion. The motion carried.

I. Letter of Intent from Summit Housing – 112 Shelbourne Forest Way

RESOLUTION 20-11-14

Ted Klecker moved to authorize the Superintendent to sign the letter of intent from Summit Housing for 112 Shelbourne Forest Way. Howard Heffelfinger seconded the motion. The motion carried.

Superintendent Report

Kristine Hodge reported on the following topics: Agency initiative including the formation of a second committee for diversity and inclusion, the Conversations Committee, Emerging Leaders Program, Halloween Zoom Party, Hunger Games, Executive Development graduates: Chase Waits, Heidi Hackworth and Serena Jordan, Ohio ISP pilot, preparations for accreditation, operation budget submitted to county, HVAC unit, provider roundtable, Discovery series, provider meet and greet, Technology Conference, Lifetime of Giving slated for March 4, 2021, COVID updates, Social Services Campus, OACB virtual conference, and a reminder for Board training completion.

Department Reports

Enrollment, Personnel, Quality and Project Development, Operations and Programs and Services

Kristine Hodge reviewed October 2020 Enrollment and Personnel reports as well as the quarterly reports for Quality and Project Development, Operations, and Programs and Services.

Adjournment

RESOLUTION 20-11-15

Ted Klecker moved to adjourn the meeting. Tracie Davies Toot seconded the motion. The motion carried. The meeting adjourned at 8:04 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Jennifer Kenney". The ink is dark and the signature is fluid, with a long, sweeping underline.

Executive Assistant