



# Delaware County Board of Developmental Disabilities

*To inspire, empower, and support people to achieve their full potential.*

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## **Delaware County Board of Developmental Disabilities**

### **Regular Board Meeting**

**October 8, 2020**

### **Call to Order**

Board President, Louis Borowicz called the regular meeting of the Delaware County Board of Developmental Disabilities to order at 6:30 p.m. on Thursday, October 8, 2020.

### **Roll Call**

Members present: Louis Borowicz, Hoard Heffelfinger, David Moser, Tracie Davies Toot, Stephen Finney, and Ted Klecker

Members absent: Dana Lehman

### **Excused from Meeting**

#### **RESOLUTION 20-10-01**

Steve Finney moved to excuse Dana Lehman from the October 8, 2020 Board Meeting. David Moser seconded the motion. The motion carried.

### **Introductions**

Superintendent Kristine Hodge introduced Zakiah Wilcox in her new position as Early Intervention Supervisor, and Natalie Herman, a Service and Support Administrator who began her employment in September. They told the Board about themselves and their prior work experiences. The Board congratulated Zakiah and welcomed Natalie.

### **Public Comments**

Kelly Jacoby updated the Board about the progress of the Diversity and Inclusion Committee as well as upcoming initiatives for 2021.

### **Approval of Minutes**

#### **RESOLUTION 20-10-02**

David Moser moved to approve the minutes from the September 10, 2020 Board Meeting. Tracie Davies Toot seconded the motion. The motion carried.

### **Approval of Financial Reports**

#### **RESOLUTION 20-10-03**

Jared Zirillo, Director of Operations/Business Manager, reviewed the September 2020 financial reports. Steve Finney moved to approve the list of September expenditures and the financial reports as submitted. David Moser seconded the motion. The motion carried.



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## **Ethics Council Report**

The Ethics Council met at 6:15 p.m. to review four direct service contracts for potential conflicts.

The Council found that no conflicts currently exist with the entities submitted for review:

### RESOLUTION 20-10-04

Howard Heffelfinger moved to approve the Ethics Council Report as presented. Ted Klecker seconded the motion. The motion carried.

## **New Business - Board Action Items**

A. National Disability Employment Awareness Month Proclamation

### RESOLUTION 20-10-05

David Moser moved to adopt the National Disability Employment Awareness Month Proclamation. Howard Heffelfinger seconded the motion. The motion carried.

B. OACB Delegate and Alternate Selection

### RESOLUTION 20-10-06

David Moser moved to appoint Louis Borowicz as the OACB Delegate and Kristine Hodge as the OACB Alternate. Ted Klecker seconded the motion. The motion carried.

C. Superintendent Development Plan

### RESOLUTION 20-10-07

Howard Heffelfinger moved to approve the Superintendent Development Plan. Tracie Davies Toot seconded the motion. The motion carried.

D. Annual Agency Calendar

### RESOLUTION 20-10-08

Steve Finney moved to approve the 2021 Annual Agency Calendar. David Moser seconded the motion. The motion carried.

## **Superintendent Report**

Kristine Hodge reported on the following topics: Diversity and Inclusion Initiative Committee, Emerging Leaders Program, Virtual Staff In Service, Virtual Trauma Informed Care, Discovery Series, National Disability Employment Awareness Month activities, Virtual Boy Scout event, Outreach grant data summary, Upcoming virtual Technology Conference, Social Services campus update, Be Well Challenge update, and a personnel update of two new employees hired in October.

## **Department Reports**

### *Enrollment and, Personnel*

Kristine Hodge reviewed September 2020 Enrollment and Personnel reports.

## **Adjournment**

### RESOLUTION 20-10-09



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David Moser moved to adjourn the meeting. Ted Klecker seconded the motion. The motion carried. The meeting adjourned at 7:03 p.m.

Respectfully submitted,

A handwritten signature in black ink, reading "Jennifer Kenney". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Executive Assistant