



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

Delaware County Board of Developmental Disabilities

Regular Board Meeting

June 11, 2020

Call to Order

Board President, Louis Borowicz called the regular meeting of the Delaware County Board of Developmental Disabilities to order at 6:33 p.m. on Thursday, June 11, 2020.

Roll Call

Members present: Louis Borowicz, Hoard Heffelfinger, David Moser, Tracie Davies Toot, Dana Lehman, Stephen Finney, and Ted Klecker

Introductions

None

Public Comments

Superintendent Kristine Hodge read the following statement: I would like to begin by saying I am heartbroken by the death of George Floyd. As your superintendent, I condemn all action of racism and discrimination. I'm asking the Board to consider action to support our efforts of the elimination of racism. I would like to begin approaching the issue by forming a committee with internal employees and address and eradicate racism and discrimination and to foster acceptance and inclusion.

Louis Borowicz read the following statement: Recent events have compelled all of us here at the Delaware County Board of Developmental Disabilities to reexamine the roles we play in fostering a community of equality and inclusion. We are an agency dedicated to serving individuals of all races, colors and creeds, but we know that we can, and we must do better. We must speak up, and speak out for racial equality. We stand against racial violence and the egregious and senseless murder of George Floyd. We stand against systemic racism, and acts of injustice, and we are dedicated fulfilling our civic responsibility to be a force for inclusive change in our community. George Floyd matters. Black lives matter.

As such, the Delaware County Board of Developmental Disabilities hereby authorizes and fully supports the Superintendent in formulating a Diversity and Inclusion initiative, in an effort to gain a better understanding of ourselves and to make progressive changes to realize our goal of true equality and inclusion.

Approval of Minutes

RESOLUTION 20-06-01

Steve Finney moved to approve the minutes from the May 14, 2020 Board Meeting. David Moser seconded the motion. The motion carried.



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Approval of Financial Reports

RESOLUTION 20-06-02

Jared Zirillo, Director of Operations/Business Manager, reviewed the May 2020 financial reports. David Moser moved to approve the list of May expenditures and the financial reports as submitted. Howard Heffelfinger seconded the motion. The motion carried.

Ethics Council Report

The Ethics Council met at 6:15 p.m. to review three direct service contracts for potential conflicts. The Council found that no conflicts currently exist with the entities submitted for review: 1 Friendly Provider, LLC; Anointed Healthcare and Residential Services; and Trust Care Health Services, LLC.

RESOLUTION 20-06-03

Steve Finney moved to approve the Ethics Council Report as presented. Tracie Davies Toot seconded the motion. The motion carried.

Personnel and Programs Committee Update

Howard Heffelfinger, Committee Chair, reported that the committee met on Thursday, June 4, 2020 and recommends that the Board adopt the revised table of organization, create, post and fill the Director of Programs and Services position, and create, post and fill the Assistant Director of Programs and Services position.

New Business - Board Action Items

A. Revised Table of Organization

RESOLUTION 20-06-04

Dana Lehman moved to adopt the revised table of organization as presented and recommended by the Personnel and Programs Committee. Ted Klecker seconded the motion. The motion carried.

B. Director of Programs and Services Position

RESOLUTION 20-06-05

Dana Lehman moved to create, post and fill the Director of Programs and Services position as recommended by the Personnel and Programs Committee. Steve Finney seconded the motion. The motion carried.

C. Assistant Director of Programs and Services Position

RESOLUTION 20-06-06

Howard Heffelfinger moved to create, post and fill the Assistant Director of Programs and Services position as recommended by the Personnel and Programs Committee. David Moser seconded the motion. The motion carried.

D. Part C Early Intervention Service Grant

RESOLUTION 20-06-07



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David Moser moved to authorize the Superintendent to sign the Part C Early Intervention Service Grant. Ted Klecker seconded the motion. The motion carried.

E. Primary Solutions Contract

RESOLUTION 20-06-08

Dana Lehman moved to authorize Kristine Hodge to sign the Primary Solutions contract. Steve Finney seconded the motion. The motion carried.

F. Extended Deadline for Family Secured Providers

RESOLUTION 20-06-09

Steve Finney moved to approve to extend the deadline for the family secured providers. David Moser seconded the motion. The motion carried.

G. Diversity and Inclusion Initiative

RESOLUTION 20-06-10

Howard Heffelfinger moved to authorize the Superintendent to formulate a diversity and inclusion initiative in an effort to gain a better understanding of ourselves as an organization and to realize our goal of true equality and inclusion. David Moser seconded the motion. The motion carried.

Superintendent Report

Kristine Hodge thanked the Board for their support with the diversity and inclusion initiative. She informed the Board on the online Board training available from DODD, the upcoming MUI training, the building reentry plan, modifications of reimbursement for center based adult day services, non-medical transportation, fiscal year 2021 budget considerations, reopening of larger adult day service centers, DCBDD internal work group for face to face visits, human services campus updates, outreach reach grant status, Lifetime of Giving updates, continued provider communications, Block Party for 2020, Annual Report progress, and Transition Bootcamp for 2020-2021.

Department Reports

Enrollment and Personnel

Kristine Hodge reviewed May 2020 Enrollment and Personnel reports.

Adjournment

RESOLUTION 20-06-11

David Moser moved to adjourn the meeting. Howard Heffelfinger seconded the motion. The motion carried. The meeting adjourned at 7:12 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Jennifer Kenney".

Executive Assistant