



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

Delaware County Board of Developmental Disabilities

Regular Board Meeting

January 14, 2021

Call to Order

Board President, Louis Borowicz called the regular meeting of the Delaware County Board of Developmental Disabilities to order at 6:38 p.m. on Thursday, January 14, 2021.

Roll Call

Members present: Louis Borowicz, Howard Heffelfinger, David Moser, Dana Lehman, Stephen Finney, and Ted Klecker

Introductions

Superintendent Kristine Hodge introduced new Service Coordinators Kristen Kaldor and Angie Aleshire. Kristen and Angie shared information about themselves and their previous work experience with the Board Members.

Public Comments

Debbie Sonner spoke on behalf of Focus on Abilities; the political action organization which helps spread awareness in the passage of DCBDD levies. Debbie indicated a need for more volunteers to join the organization including Board members, family members and allies and directed those interested to Focus on Abilities' Facebook page for more information.

Approval of Minutes

RESOLUTION 21-01-01

Howard Heffelfinger moved to approve the minutes from the December 10, 2020 Board Meeting as presented. David Moser seconded the motion. The motion carried.

Approval of Financial Reports

RESOLUTION 21-01-02

Jared Zirillo, Director of Operations/Business Manager, reviewed the December 2020 financial reports. Steve Finney moved to approve the list of December expenditures and the financial reports as submitted. Dana Lehman seconded the motion. The motion carried.

Ethics Council Report

The Ethics Council met at 6:15 p.m. to review one staff request and 21 direct service contracts for potential conflicts. The Council found that no conflicts currently exist with the entities submitted for review: Alternative Center, LLC/The Cross Point Church; Balancing Life, LLC; Berger Provider Services, LLC; Essentials First Therapy, LLC; F&R Healthcare Services, LLC; Horizon Healthcare Services, LLC; Immanuel Care, LLC; Jeannette C. Simios, SKP, LLC; Journeys, LLC; Julie Shrider, SLP,



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LLC; Move to Learn, LLC; New Direction Health and Support Services, LLC; Relate and Grow, LLC; Secure Haven; SLP2U, LLC; Susan F. Walker, LLC All Ages Occupational Therapy; T6 Consulting; The Missing Piece, LLC; Capabilities, LLC; and Mary Farmer, LLC.

RESOLUTION 21-01-03

Ted Klecker moved to approve the Ethics Council Report as presented. David Moser seconded the motion. The motion carried.

Board Committee Updates

Personnel and Programs Committee

Committee Chairperson, Howard Heffelfinger reported that the committee met on Monday, January 11, 2021 and recommends that the Board approve the revised policies including the Leave Conversion Policy and Certifications and Licensure Policy. The Committee also recommends that the Board authorize the Superintendent to collaborate with County partners to create a Guardianship Services Board.

New Business - Board Action Items

A. 2021 Bylaws and Table of Organization

RESOLUTION 21-01-04

David Moser moved to approve the 2021 Bylaws and Table of Organization. Dana Lehman seconded the motion. The motion carried.

B. Leave Conversion Policy

RESOLUTION 21-01-05

Howard Heffelfinger moved to approve the revised Leave Conversion Policy as presented and recommended by the Personnel and Programs Committee. Steve Finney seconded the motion. The motion carried.

C. Certifications and Licensure Policy

RESOLUTION 21-01-06

David Moser moved to approve the revised Certifications and Licensure Policy as presented and recommended by the Personnel and Programs Committee. Ted Klecker seconded the motion. The motion carried.

D. Resolution for Payment of Non-Federal Share of Medicaid Waiver Expenditures.

RESOLUTION 21-01-07

Ted Klecker moved that the Delaware County Board of Developmental Disabilities set aside a total of \$7,900,000 in calendar year 2021 to pay the Medicaid match obligation for the non-federal share of services as required by Section 5126.0511(B) of the Ohio Revised Code. Steve Finney seconded the motion. The motion carried.

E. Resolution to Not Provide Educational Services.

RESOLUTION 21-01-08



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David Moser moved that the Delaware County Board of Developmental Disabilities not participate in the provision of or contract for educational services for children ages six through twenty-one years of age. Ted Klecker seconded the motion. The motion carried.

F. Guardianship Services Proposal

RESOLUTION 21-01-09

Howard Heffelfinger moved to authorize the Superintendent to collaborate with County partners to create a Guardianship Services Board. Steve Finney seconded the motion. The motion carried.

G. Levy Projections and Resolution

RESOLUTION 21-01-10

Howard Heffelfinger moved NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

1. DCBDD hereby respectfully requests that the Delaware County Board of Commissioners adopt the necessary resolutions for submitting to the electors of Delaware County the question of levying a renewal tax for DCBDD programs and services at the primary election to be held on May 4, 2021.
2. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
3. This Resolution shall be in full force and effect immediately upon adoption.

Steve Finney seconded the motion. The motion carried.

Executive Session

RESOLUTION 21-01-11

Steve Finney moved that the Board enter into executive session for the purpose of ORC 121.22 (G) (1): to consider the continued employment of a public employee or official. Dana Lehman seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; Howard Heffelfinger, yes; David Moser, yes; Dana Lehman, yes; Steve Finney, yes; Ted Klecker, yes. The motion carried.

The Board entered into executive session at 7:34 p.m.

The regular meeting of the Board reconvened at 8:00 p.m.

H. Superintendent Evaluation

RESOLUTION 21-01-12

David Moser moved to authorize the Board President to execute the Superintendent's evaluation and place it in the appropriate file and to approve a three percent increase to the Superintendent's salary. Dana Lehman seconded the motion. The motion carried.



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Superintendent Report

Kristine Hodge reported on the following topics: Provider Relief Grant, DSP vaccination coordination, Diversity and Inclusion Committee groups, accreditation, Discovery Series, Lifetime of Giving, Developmental Disabilities Awareness month planned activities, and the website redesign.

Department Reports

Enrollment, Personnel, and Provider Reports

Kristine Hodge reviewed December 2020 Enrollment, Personnel, and Provider reports.

Adjournment

RESOLUTION 21-01-13

Howard Heffelfinger moved to adjourn the meeting. David Moser seconded the motion. The motion carried. The meeting adjourned at 8:15 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jennifer Kenney". The signature is fluid and cursive.

Executive Assistant