



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

Delaware County Board of Developmental Disabilities

Regular Board Meeting

November 10, 2021

Call to Order

Board President, Louis Borowicz called the regular meeting of the Delaware County Board of Developmental Disabilities to order at 6:30 p.m. on Wednesday, November 10, 2021.

Roll Call

Members present: Louis Borowicz, Howard Heffelfinger, David Moser, Stephen Finney, Ted Klecker and Dennis Mowrey

Members absent: Dana Lehman

RESOLUTION 21-11-01

Steve Finney moved to excuse Dana Lehman from the November 10, 2021 Board meeting. Howard Heffelfinger seconded the motion. The motion carried.

Public Comments

Kristine Hodge, Anne Flanery, Melinda Draper, and Tina Overturf presented the Strategic Plan Review to the Board members.

Introductions

Superintendent, Kristine Hodge introduced Early Intervention Supervisor, Kristy Schaber, and SSA Supervisor, Adam Thacker in their new roles with DCBDD as well as new Service and Support Administrators, Stacey Chiero and Heather Ward to the Board. Kristy, Adam, Stacey and Heather shared information about themselves and their previous work experience with the Board.

Approval of Minutes

RESOLUTION 21-11-02

Ted Klecker moved to approve the minutes from the October 14, 2021 Board Meeting as presented. Dennis Mowrey seconded the motion. The motion carried.

Approval of Financial Reports

RESOLUTION 21-11-03

Jared Zirillo, Director of Operations/Business Manager, reviewed the October 2021 financial reports. Howard Heffelfinger moved to approve the list of October expenditures and the financial reports as submitted. David Moser seconded the motion. The motion carried.

Ethics Council Report

The Ethics Council met at 6:15 p.m. to review one staff request and sixty-eight direct service contracts for potential conflicts. The Council found that no conflicts currently exist with the staff request and the entities submitted for review: 1 Friendly Provider, LLC; A Way With Words, LLC; Advance DD Care, LLC; Advanced Pediatric Therapies, LLC; AE Speech and Language Services, LLC; Always There @ A Touch, LLC; AMS Support Services, LLC; Andrew Developmental Disabilities Services, LLC; Aspire Speech Therapy; Balancing Life, LLC; Berger Provider Services, LLC; Best of Friends Home Care Services; Brandy A. Myers, LLC; Capabilities, LLC;



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Care for You, LLC; Central Ohio Therapy Services, LLC; Christensen Speech Therapy Services, LLC; Columbus Therapy Associates; Communication Counts; Confident Kids Therapy; Cray, Nicole M dba NCray, LLC; Customized Behavioral Healthcare, LLC; Cynthia P. Mowrey, MA, CCC-SLP, LLC; F & R Healthcare Services, LLC; First Word Speech Therapy, LLC; Generational Solutions, LLC; Health Smart Consulting; Horizon Healthcare Services, LLC; Hunt, Valerie dba All Around Town; Impact Care Ohio, LLC; Kari S. Watts, PhD, BCBA-D, LLC; Kidz Kneads, LLC; Knox New Hope Industries, Inc.; Lenwood Gibson, JR; Life Builders, LLC; Mary Farmer, LLC; MERC Supported Living, LLC; Move to Learn, LLC; New Beginning Healthcare Services, LLC; New Direction Health and Support Services; New Millennium Home Health, LLC; Nicholes Provider Care, LLC; Partners in Community, Inc.; Pathways to Independence of Central Ohio; Prina Health Care, LLC; ReKindle Supported Living; Sarpos, LLC; Sensory Learning Therapy, LLC; Simply Speech and Language Therapy, LLC; SLP2U, LLC; Sojourn Residential Living; Specialized Speech Technologies, Inc.; Speech for Life, LLC; Springboard Momentum; Stephanie Wheeler, MA, CCC-SLP, LLC; Sunbury Speech Therapy, LLC; Susan F. Walker, LLC All Ages Occupational Therapy; Talking with Tracy, LLC; Tender Home Care Providers, LLC; The Missing Piece, LLC; Tina M. McNeal; Total Educational Solutions, Inc dba TES Therapy; Treehouse Speech Therapy Services; Trisha's Studios, LLC; Upper Arlington Speech Therapy Services; Viaquest Day Services; Victoria Z. Cremer, MA, CCC-SLP, LLC; and Woodyglen's, LLC.

RESOLUTION 21-11-04

Steve Finney moved to approve the Ethics Council Report as presented. David Moser seconded the motion. The motion carried.

Board Committee Updates

Personnel and Programs Committee

Committee Chair, Howard Heffelfinger reported that the committee met on Monday, October 25 and recommends that the Board approve the Behavior Specialist Service contracts for I Am Boundless and The Nisonger Center. The Committee also recommends that the Board approve the Compensation Plan and the revised Compensation Policy, as well as the 2022 all employee increase of 3%. Discussion items include proposed organizational changes for the part time Receptionist positions and the Superintendent's evaluation.

Executive Session

RESOLUTION 21-11-05

Steve Finney moved that the Committee enter into executive session for the purpose of ORC 121.22 (G) (1): to consider the continued employment of a public employee or official and to consider the compensation of a public employee or official. Ted Klecker seconded the motion. The roll call vote was as follows: Louis Borowicz, yes; Howard Heffelfinger, yes; David Moser, yes; Steve Finney, yes; Ted Klecker, yes; Dennis Mowrey, yes. The motion carried.

The Board entered into executive session at 6:47 p.m.

The regular meeting of the Board reconvened at 7:47 p.m.



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New Business - Board Action Items

A. Retirement Proclamation for Cheryl Smart

RESOLUTION 21-11-06

Howard Heffelfinger moved to adopt the Retirement Proclamation for Cheryl Smart. Steve Finney seconded the motion. The motion carried.

B. Compensation Plan

RESOLUTION 21-11-07

Howard Heffelfinger moved to approve the Compensation Plan as recommended by the Personnel and Programs Committee. Steve Finney seconded the motion. The motion carried.

RESOLUTION 21-11-08

Howard Heffelfinger moved to implement the Compensation Plan. Ted Klecker seconded the motion. The motion carried.

C. Revised Compensation Policy

RESOLUTION 21-11-09

Steve Finney moved to approve the revised Compensation Policy as recommended by the Personnel and Programs Committee. Dennis Mowrey seconded the motion. The motion carried.

D. Revised Hours Worked and Overtime Pay/Compensatory Time Accrual and Use Policy

RESOLUTION 21-11-10

Ted Klecker moved to approve the revised Hours Worked and Overtime Pay/Compensatory Time Accrual and Use Policy as recommended by the Personnel and Programs Committee. David Moser seconded the motion. The motion carried.

E. All Employee Increases

RESOLUTION 21-11-11

Howard Heffelfinger moved to approve the all employee increase at three percent. David Moser seconded the motion. The motion carried.

F. Nominating Committee for Board Officers

RESOLUTION 21-11-12

Steve Finney moved to appoint the Ethics Council as the Nominating Committee for the 2021 Board Officers. The Nominating Committee will present the slate of Board Officers at the December Board meeting. Ted Klecker seconded the motion. The motion carried.

G. AARPA Grant for Early Intervention

RESOLUTION 21-11-13

David Moser moved to approve the submission of the AARPA Grant request for Early Intervention. Dennis Mowrey seconded the motion. The motion carried.

H. Behavior Specialist Services Contract for I Am Boundless

RESOLUTION 21-11-14

David Moser moved to approve the Behavior Specialist Service Contract for I Am Boundless. Ted Klecker seconded the motion. The motion carried.



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Behavior Specialist Service Contract for The Nisonger Center

RESOLUTION 21-11-15

Steve Finney moved to approve the Behavior Specialist Service Contract for The Nisonger Center
David Moser seconded the motion. The motion carried.

I. ProCard for Mike Dancho

RESOLUTION 21-11-16

David Moser moved to approve the ProCard for Mike Dancho. Howard Heffelfinger seconded the motion. The motion carried.

J. Guardianship Services Board Contract

RESOLUTION 21-11-17

Steve Finney moved to authorize the Superintendent to sign the Guardianship Services Board contract. Howard Heffelfinger seconded the motion. David Moser abstained. The motion carried.

K. OACB Trustee Nominations for 2022-2023

RESOLUTION 21-11-18

Howard Heffelfinger moved to authorize Louis Borowicz to submit his application for OACB Trustee nominations for 2022-2023. David Moser seconded the motion. The motion carried.

Superintendent Report

Kristine Hodge reported on the following topics: passage of the levy, Make a Difference Day packet pick up location, Delaware annual Hunger Games, Levy presentations to the League of Women Voters and Delaware Rotary, Outreach Advocate, Courtney Hines starts November 15, Discovery Series, 3rd Annual Technology Conference, launched development phase of the Employee Portal, interviews started for the PR & Community Outreach Manager, SSA, and Receptionist, the Bee Well program for 2021 ended with 45 participants, meetings planned with staff individually for new compensation, Administrative contracts and evaluations, HRC updates, new cell phones, master contracts and recognizing the service Anne Flanery has dedicated to DCBDD.

Department Reports

Enrollment and Personnel

Kristine Hodge reviewed October 2021 Enrollment and Personnel reports and the quarterly Operations, PR and Community Education, Programs and Services, and Quality and Project Development reports.

Adjournment

RESOLUTION 21-11-19

Steve Finney moved to adjourn the meeting. David Moser seconded the motion. The motion carried.
The meeting adjourned at 8:21 p.m.

A handwritten signature in cursive script, reading "Jennifer Kenney".

Executive Assistant