



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

Delaware County Board of Developmental Disabilities

Regular Board Meeting

March 11, 2021

Call to Order

Board President, Louis Borowicz called the regular meeting of the Delaware County Board of Developmental Disabilities to order at 6:30 p.m. on Thursday, March 11, 2021.

Roll Call

Members present: Louis Borowicz, Howard Heffelfinger, David Moser, Dana Lehman, Stephen Finney, and Ted Klecker

Public Comments

Mike Frommer, Delaware County Administrator, presented the plans for the Social Services Campus.

Anne Flanery, PR and Community Education Manager recognized the Lifetime of Giving Nominees:

Outstanding Direct Support Professional: Angela Beyer, Arthur Marks, Bonnie Miller, Cindy Dickson, Heather Frost, Kerry Brown, Kim Miles, and Steve Childers.

Outstanding Advocate: Olivia Brohard

Outstanding Peer Mentor: Mackenzie Collett

Outstanding Professional: Jackie Okojie, Lynne Dougherty, Sarah Duplessis, Andrea Murnane, and Sarah Reese.

Outstanding Community Employer: Jets Pizza, and Jordan Smith, Manager at Panera

Outstanding Community Partner: Jeff Blankenburg, Julie's Movers, and the The Mother Ship.

Outstanding DCBDD Employees: Amber Waweru, Anita Ludwig-Quibell, and Robyn Davis

Approval of Minutes

RESOLUTION 21-03-01

David Moser moved to approve the minutes from the February 11, 2021 Board Meeting as presented. Ted Klecker seconded the motion. The motion carried.

Approval of Financial Reports

RESOLUTION 21-03-02

Jared Zirillo, Director of Operations/Business Manager, reviewed the February 2021 financial reports. Dana Lehman moved to approve the list of January expenditures and the financial reports as submitted. Steve Finney seconded the motion. The motion carried.

Ethics Council Report

The Ethics Council met at 6:15 p.m. to review one staff request and five direct service contracts for potential conflicts. The Council found that no conflicts currently exist with the staff request or the entities submitted for review: Advanced Pediatric Therapies, LLC; K E Green Speech and Language,



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LLC dba Premier Speech; Sensory Learning Therapy, LLC; ReKindle Supported Living; and Amy M. Boland, PhD, NCSP, LLC.

RESOLUTION 21-03-03

Howard Heffelfinger moved to approve the Ethics Council Report as presented. Steve Finney seconded the motion. The motion carried.

New Business - Board Action Items

A. Recognizing March as Developmental Disabilities Awareness Month

RESOLUTION 21-03-04

Dana Lehman moved to adopt the proclamation recognizing March as Developmental Disabilities Awareness Month. Steve Finney seconded the motion. The motion carried.

B. Revised Behavior Support Policy

RESOLUTION 21-03-05

Howard Heffelfinger moved to approve the revised Behavior Support Policy with the correction to the language "...restrict an individual's ability to breathe..." Ted Klecker seconded the motion. The motion carried.

C. Revised Building Usage Policy

RESOLUTION 21-03-06

Steve Finney moved to approve the revised Building Usage Policy with the correction to the language "DCBDD reserves the right to deny or a revoke a user or any individual..." Dana Lehman seconded the motion. The motion carried.

D. Revised Contract Monitoring Policy

RESOLUTION 21-03-07

David Moser moved to approve the revised Contract Monitoring Policy as presented. Howard Heffelfinger seconded the motion. The motion carried.

E. Revised Depreciation and Capital Asset Physical Inventory Policy

RESOLUTION 21-03-08

Dana Lehman moved to approve the revised Depreciation and Capital Asset Physical Inventory Policy as presented. David Moser seconded the motion. The motion carried.

F. Revised Expenditures for Public Purpose Policy

RESOLUTION 21-03-09

David Moser moved to approve the revised Expenditures for Public Purpose Policy, renamed De Minimis Fringe Benefits/Provision of Beverages and Refreshments Policy as presented. Howard Heffelfinger seconded the motion. The motion carried.

G. Letter of Intent from Summit Housing – 49 Richards Drive



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RESOLUTION 21-03-10

Steve Finney moved to authorize the Superintendent to sign the letter of intent from Summit Housing for 49 Richards Drive. David Moser seconded the motion. The motion carried.

Superintendent Report

Kristine Hodge reported on the following topics: Agency Initiatives-Charting the Life Course training; Human Resources – SSA vacancies filled, EI Supervisor position accepted by Karen Lewis, Employee Appreciation Day; PR Community Outreach – Discovery Series, Lifetime of Giving, DD Awareness Month activities, presentation to Olentangy Schools and to CASA Program on DCBDD's services, Person with Disabilities and Active Transportation focus group, MORPC regional planning meeting for Delaware County Public Transit; and the Board survey for the 2021 training plan.

Department Reports

Enrollment, Personnel

Kristine Hodge reviewed February 2021 Enrollment and Personnel reports.

Adjournment

RESOLUTION 21-03-11

Howard Heffelfinger moved to adjourn the meeting. David Moser seconded the motion. The motion carried. The meeting adjourned at 7:47 p.m.

Respectfully submitted,

A handwritten signature in black ink, reading "Jennifer Kenney". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Executive Assistant