



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

Delaware County Board of Developmental Disabilities

Regular Board Meeting

April 8, 2021

Swearing in Of Board Member

Dennis Mowrey was appointed and sworn in to the Board by Commissioner Gary Merrell.

Call to Order

Board President, Louis Borowicz called the regular meeting of the Delaware County Board of Developmental Disabilities to order at 6:32 p.m. on Thursday, April 8, 2021.

Roll Call

Members present: Louis Borowicz, Howard Heffelfinger, David Moser, Stephen Finney, Ted Klecker and Dennis Mowrey

Members Absent: Dana Lehman

RESOLUTION 21-04-01

Steve Finney moved to excuse Dana Lehman from the April 8, 2021 Board meeting. David Moser seconded the motion. The motion carried.

Public Comments

Ed Valeska with the Harlem Township Park Community presented the Board with information about the playground equipment for the Accessibility Grant request.

Board President Louis Borowicz requested a moment of silence be observed in memory of a family member of former Board member Jeff Wallace.

Introductions

Superintendent, Kristine Hodge introduced Karen Lewis in her new role as Early Intervention Supervisor, and new Service Coordinator, Sarah Hanes. Karen and Sarah shared information about themselves and their previous work experience with the Board.

Approval of Minutes

RESOLUTION 21-04-02

Ted Klecker moved to approve the minutes from the March 11, 2021 Board Meeting as presented. Howard Heffelfinger seconded the motion. The motion carried.

Approval of Financial Reports

RESOLUTION 21-04-03

Jared Zirillo, Director of Operations/Business Manager, reviewed the March 2021 financial reports. David Moser moved to approve the list of March expenditures and the financial reports as submitted. Ted Klecker seconded the motion. The motion carried.



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Ethics Council Report

The Ethics Council met at 6:15 p.m. to review five direct service contracts for potential conflicts.

The Council found that no conflicts currently exist with the staff request or the entities submitted for review: BestCare Ohio, LLC; Duty Health Care Services, LLC; Excellent Community Home HealthCare, LLC; Partners in Community, Inc.; and Springboard Momentum.

RESOLUTION 21-04-04

Steve Finney moved to approve the Ethics Council Report as presented. David Moser seconded the motion. The motion carried.

Board Committee Updates

Personnel and Programs Committee

Committee Chair, Howard Heffelfinger reported that the committee met on March 22, 2021 and recommends that the Board approve the revised policies including the Sales Tax, Alcohol and Drug-Free Workplace, Court Leave/Jury Duty, Driving on Board Business, EEO Complaint, Employee Complain and Lactation Breaks. The Committee also reviewed compensation plan consultation proposals and agreed with HR Manager, Debbie Sonner's recommendation to contract with RSC Advisory Group. The Committee will meet with the consultant midway through the process.

Finance Committee Membership

Board President, Louis Borowicz appointed Dennis Mowrey to the Finance Committee

New Business - Board Action Items

A. Accessibility Grant Request

RESOLUTION 21-04-05

David Moser moved to authorize Kristine Hodge to approve and sign the Accessibility Grant request. Howard Heffelfinger seconded the motion. The motion carried.

B. Revised Sales Tax Policy

RESOLUTION 21-04-06

Steve Finney moved to approve the revised Sales Tax Policy as presented. David Moser seconded the motion. The motion carried.

C. Revised Alcohol and Drug-Free Workplace Policy

RESOLUTION 21-04-07

Howard Heffelfinger moved to approve the revised Alcohol and Drug-Free Workplace Policy as presented. Ted Klecker seconded the motion. The motion carried.

D. Revised Court Leave/Jury Duty Policy

RESOLUTION 21-04-08



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Steve Finney moved to approve the revised Court Leave/Jury Duty Policy as presented. Ted Klecker seconded the motion. The motion carried.

E. Revised Driving on Board Business Policy

RESOLUTION 21-04-09

Ted Klecker moved to approve the revised Driving on Board Business Policy as presented. David Moser seconded the motion. The motion carried.

F. Revised EEO Complaint Policy

RESOLUTION 21-04-10

Howard Heffelfinger moved to approve the revised EEO Complaint Policy as presented. David Moser seconded the motion. The motion carried.

G. Revised Employee Complaint Policy

RESOLUTION 21-04-11

Ted Klecker moved to approve the revised Employee Complaint Policy as presented. Steve Finney seconded the motion. The motion carried.

H. Revised Lactation Breaks Policy

RESOLUTION 21-04-12

Steve Finney moved to approve the revised Lactation Breaks Policy as presented. David Moser seconded the motion. The motion carried.

I. Board Training Plan

RESOLUTION 21-04-13

Steve Finney moved to adopt the Board Training Plan for 2021. Ted Klecker seconded the motion. The motion carried.

Superintendent Report

Kristine Hodge reported on the following topics: ADA Basics Webinar, Zappos Adaptive Webinar, ASL Basic Webinar, Charting the Life Course Training, Discovery Series, presentations about DCBDD services at DACC, CASA program, and Olentangy Schools Preschool program, a proposed sensory garden at Emily Traphagen Park later this year, vaccinations, website updates, accreditation preparation, position vacancies, D&I Initiative update and Emerging Leaders Program update.

Department Reports

Enrollment, Personnel

Kristine Hodge reviewed March 2021 Enrollment and Personnel reports.

Adjournment

RESOLUTION 21-04-14



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David Moser moved to adjourn the meeting. Steve Finney seconded the motion. The motion carried. The meeting adjourned at 7:24 p.m.

Respectfully submitted,

A handwritten signature in black ink, reading "Jennifer Kenney". The signature is written in a cursive, flowing style.

Executive Assistant