

Service and Support Administration Funding Policy Delaware County Board of Developmental Disabilities

Board Resolution #	Effective Date	Board Review Date
17-02-23	February 17, 2017	February 16, 2017

Purpose:

To outline the system of services and supports funding for all individuals served by the Delaware County Board of Developmental Disabilities (DCBDD).

Guidelines:

Services and supports are designed to inspire, empower, and support people to achieve their full potential.

Individuals must meet eligibility criteria as specified in DCBDD Eligibility Policy prior to accessing services.

Locally funded services and supports shall be based on assessed need, related to a disability, and supported by an identified outcome.

All services are individual(or guardian as applicable) directed through the development of an Individual Support Plan (ISP). All services paid for through DCBDD must have an ISP signed by a service and support administrator (SSA) and payment authorization. .

Payment for services/supports as outlined in an ISP shall not exceed the rate established in the Payment Authorization for Services (PAS), or the Payment Authorization for Waiver Services (PAWS), and no provider may exceed the amount authorized in the Provider Specific Contract.. Service payment balances in excess of the contracted rate are not the responsibility of DCBDD.

All billing shall be submitted after date of the service. All invoices must be received within 90 days of the date of service in order to be processed and paid.

Local Funding:

Local levy funds may be used for the following purposes:

1. To pay the local match for waiver services, and/or
2. To pay for appropriate services not covered by a Medicaid waiver or alternative funding.
 - a. DCBDD is the payer of last resort; individuals/families must access other public funded resources such as Medicaid, Medicaid waivers, schools, and/or shared funding for covered services before accessing local funds.
 - b. Natural supports such as; family, friends, neighbors, private insurance and other community resources are also encouraged either alone or in combination with local funding in order to maximize services for the individual and to broaden the range and scope of available services.

Funding Limits and Authorization Levels of Local Funding:

1. SSAs have the authority to approve annualized individual budgets based on the following amounts of local funding. Authorization levels differ based on the individual's age and circumstances:
 - A. For ages 3 through 11, a SSA may authorize local funding:
 - a. Up to \$3,500 for services and
 - b. Up to \$2,000 for home modifications and assistive technology
 - B. For ages 12 until educational services have ended, a SSA may authorize local funding:
 - a. Up to \$5,000 for services and
 - b. Up to \$2,000 for home modifications and assistive technology
 - C. For individual no longer receiving educational services, a SSA may authorize local funding:
 - a. Up to \$10,000 for services
2. SSA managers have the authority to approve annualized individual budgets that exceed the limits listed above.

Funding Limits and Authorization Levels of Waiver Funding:

1. Local funding is available for services not covered by the waiver or Medicaid state plan, and based on need and outcome:
 - A. School age:
 - a. \$500 annually for services not covered by other funding sources.
 - b. Behavior Supports per funding guidelines
 - B. For individuals no longer receiving educational services:
 - a. \$1,000 annually for services not covered by other funding sources.
 - b. Behavior Supports per funding guidelines.
 - c. Rent subsidy per funding guidelines.
2. SSAs may approve budgets whose combined waiver match and local funding do not exceed the limits listed above in Funding Limits and Authorization Levels of Local Funding.
3. Managers may approve waiver budgets within the assessed ODDP range or waiver budget limitations that exceed the SSA authorization levels.
4. The Director of Support Services may approve waiver budgets that exceed the individual's ODDP range. The Director of Support Services will notify the Superintendent and Medicaid Manager of any budgets that exceed the ODDP range that are recommended for Prior Authorization.
5. The Superintendent and Board will receive quarterly reports regarding funding trends.

Due Process and Resolution of Complaints:

Due process shall be afforded to each individual receiving DCBDD supports, pursuant to OAC 5123:2-1-12 for services other than services funded by a home and community-based services waiver and targeted case management services.

Please refer to the DCBDD *Resolution of Complaints* policy for complaint resolution information.