



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

Board Meeting Agenda
Thursday, June 15, 2017
Room 165 at 6:30

Call to Order

Roll Call

Introductions

Public Comments

Approval of Minutes

- May 18, 2017 Regular Board Meeting

Approval of Financial Reports

- Income – May 2017
- Expenditures – May 2017
- Fund Report – May 2017

Ethics Council Report

New Business – Board Action Items

- Summit Housing Contract
- Residential Trust Agreement
- Ethics Review – Andrea Biernacki Sweet
- Ethics Review – Denise Sellers
- Self Advocates Grant Request
- Records Retention Approval
- Roof Replacement
- Contracted Provider Plan and Timeline
- Amended Sick Leave Payout Policy
- Ohio School Plan
- Family Liaison Contract
- Delaware County Maintenance Contract
- Primary Solutions Contract
- Nursing Quality Assurance Review (NQAR) Contract
- Lisa Lyall Speech Contract Amendment
- Stephanie Miller Speech Contract Amendment
- FY2018 Service Coordination Contract for Early Intervention
- Olentangy Lease Agreement
- Donation to the United Way Toy Lending Library
- Health Insurance
- 2018 Salary Schedule



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

Board Committee Update

- **Personnel Committee**
- **Program Committee**

Department Reports

- Enrollment Report
- Personnel Report
- Provider Report

Adjournment



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

Delaware County Board of Developmental Disabilities

Regular Board Meeting

May 18, 2017

Call to Order

Louis Borowicz, Board President, called the regular meeting of the Delaware County Board of Developmental Disabilities to order at 6:32 p.m. on Thursday, May 18, 2017.

Roll Call

Members present: Louis Borowicz, Alice Nicks, Rita Seese, Tracie Davies Toot, and Howard Heffelfinger.

Not present: Jeffrey Wallace and Gerald Plassenthal

Excused from Meeting

RESOLUTION 17-05-01

Howard Heffelfinger moved to excuse Jeffrey Wallace and Gerald Plassenthal from the May 18, 2017, Board Meeting. Alice Nicks seconded the motion. The motion carried.

Introductions

None.

Public Comments

None.

Approval of Minutes

RESOLUTION 17-05-02

Tracie Davies Toot moved to approve the minutes from the April 20, 2017, Board Meeting as presented. Alice Nicks seconded the motion. The motion carried.

Approval of Financial Reports

RESOLUTION 17-05-03

Jared Zirillo, Director of Operations, reviewed the April 2017, financial reports. Alice Nicks moved to approve the list of April expenditures and the financial reports as submitted. Howard Heffelfinger seconded the motion. The motion carried.

New Business - Board Action Items

A. Joan Ford Self Advocacy Grant Request

Joan Ford presented the grant request for developing parent advocacy training. Board President Louis Borowicz asked Ms. Ford to resubmit the proposal after Board Members requested additional information.



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

B. Special Olympics Grant Request

Josh Messersmith, Special Olympics' Coordinator, and athletes Wally Burger and John Edgerton presented a grant request for the 2017 Summer Games. The grant would allow forty (40) athletes to attend the June event.

RESOLUTION 17-05-04

Alice Nicks moved to approve the 2017 Summer Games grant request as presented. Howard Heffelfinger seconded the motion. The motion carried.

C. Strong Families Safe Communities Collaboration Grant

Superintendent Kristine Hodge introduced Kanda Benner, FCFC Coordinator, to the Board. Ms. Benner reviewed the two (2) grant proposals. The first grant proposal is a collaboration with Knox, Licking, Fairfield, Morrow, and Delaware Counties for a mobile kids crisis team that would serve children between the ages of eight (8) and twenty-four (24). The second grant proposal is a partnership with Richland County and would fund summer camp for kids and the Family Liaison Contract.

RESOLUTION 17-05-05

Howard Heffelfinger moved to approve participating in the collaboration for a mobile kids crisis team. Alice Nicks seconded the motion. The motion carried.

RESOLUTION 17-05-06

Rita Seese moved to approve participating in the partnership with Richland County. Tracie Davies Toot seconded the motion. The motion carried.

RESOLUTION 17-05-07

Alice Nicks moved to authorize Superintendent Kristine Hodge to submit a letter of support for each grant proposal. Rita Seese seconded the motion. The motion carried.

D. New Housing Corporation

Superintendent Kristine Hodge introduced Tom Jacobs, Executive Director of Summit Housing Developmental Corporation. Mr. Jacobs explained to the Board that Summit Housing uses a business model to manage one hundred and two (102) properties and accesses Community Capital Assistance (CCA) funds for home improvements and purchasing new properties.

RESOLUTION 17-05-08

After lengthy discussion, Alice Nicks moved to approve Summit Housing as the new housing corporation. Howard Heffelfinger seconded the motion. The motion carried.

RESOLUTION 17-05-09

Alice Nicks moved to authorize Superintendent Kristine Hodge to pursue contract negotiations with Summit Housing. Rita Seese seconded the motion. The motion carried.

E. Olentangy ACT Lease

Superintendent Kristine Hodge shared the SUP Committee's recommendation to lease classroom space to the Olentangy School District for the 2017-2018 school year.

RESOLUTION 17-05-10

After brief discussion, Howard Heffelfinger moved to approve leasing space to the Olentangy School District for the 2017-2018 school year. Tracie Davies Toot seconded the motion. The motion carried.



Delaware County Board of Developmental Disabilities

To inspire, empower, and support people to achieve their full potential.

F. Expenditures for Proper Public Purpose Policy

RESOLUTION 17-05-11

Rita Seese moved to approve the Expenditures for Proper Public Purpose Policy as presented. Alice Nicks seconded the motion. The motion carried.

G. Sales Tax Policy

RESOLUTION 17-05-12

Alice Nicks moved to approve the Sales Tax Policy as presented. Tracie Davies Toot seconded the motion. The motion carried.

H. MUI Policy

RESOLUTION 17-05-13

Howard Heffelfinger moved to approve the MUI Policy as presented. Alice Nicks seconded the motion. The motion carried.

I. Behavior Support Policy

RESOLUTION 17-05-14

Tracie Davies Toot moved to approve the Behavior Support Policy as presented. Rita Seese seconded the motion. The motion carried.

J. IGS Agreement

RESOLUTION 17-05-15

After brief discussion, Alice Nicks moved to authorize Superintendent Kristine Hodge to enter into the agreement with IGS to lock in an electric supplier rate not to exceed \$45,000 over a period of three (3) years. Howard Heffelfinger seconded the motion. The motion carried.

Department Reports

A. Enrollment, Personnel, and Provider Reports

Kristine Hodge, Superintendent, reviewed the April 2017 Enrollment, Personnel, and Provider reports.

Adjournment

RESOLUTION 17-05-16

Alice Nicks moved to adjourn the meeting. Howard Heffelfinger seconded the motion. The motion carried. The meeting adjourned at 8:52 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Debra Dwyer".

Executive Assistant